

Athlete Account Creation on COYESS Tournament Website

This site is new. If you encounter any issues or have any questions when using this site please contact Jason Nester at 303 883 7490.

The website can take a 10 – 20 seconds to update from time to time. Once you complete an action on the website, please give it a few seconds and wait for the update to occur. Otherwise you may make changes that catch up all at once.

Please follow the instructions below on how to create your athlete account on the COYESS Tournament website. This setup will cover creating your athlete account, searching available teams, and requesting to be added to a team. If you plan to compete only as an individual, then you do not need to complete the team request part of the instructions below.

Even if you are assigned to a team you can always register for any tournament as an individual and compete individually.

Go to the COYESS website ([Colorado Youth Education in Shooting Sports](https://www.coyess.net)) and select the “Events” link. Then select the Register for Tournaments link.

Or go directly to the Tournament website ([COYESS Tournaments](https://www.coyess.net/tournaments)).



The screenshot shows a web browser with the URL <https://www.coyess.net> in the address bar. The page title is "COYESS Tournaments". The top navigation bar includes links for "Tournaments", "Login", and "Sign Up". The "Sign Up" button is highlighted with a blue border. The main content area features a large "Welcome to COYESS Tournaments" heading and a "Register for COYESS Tournaments" button.

To create a new athlete account, select the “Sign Up” button in the top right corner.

Choose Your Account Type

Select how you want to sign up

[Sign up as Athlete](#)

[Sign up as Coach](#)

Already have an account? [Sign in](#)

Select the “Sign up as Athlete” button.

Enter key information including a secure password for your login. Once you have filled in all the details, select the “Create Athlete Account” button at the bottom.

Athlete Sign Up

Create your athlete account

First Name *

Last Name *

Email *

Password *

Athlete Information

Gender *

Birth Date *

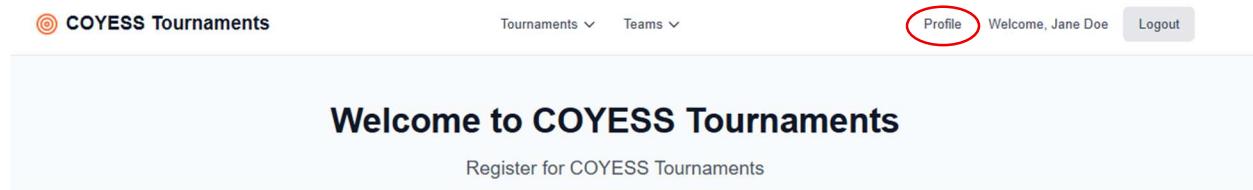
Current Grade *

Is this your first year competing? * Yes No

Your Division:

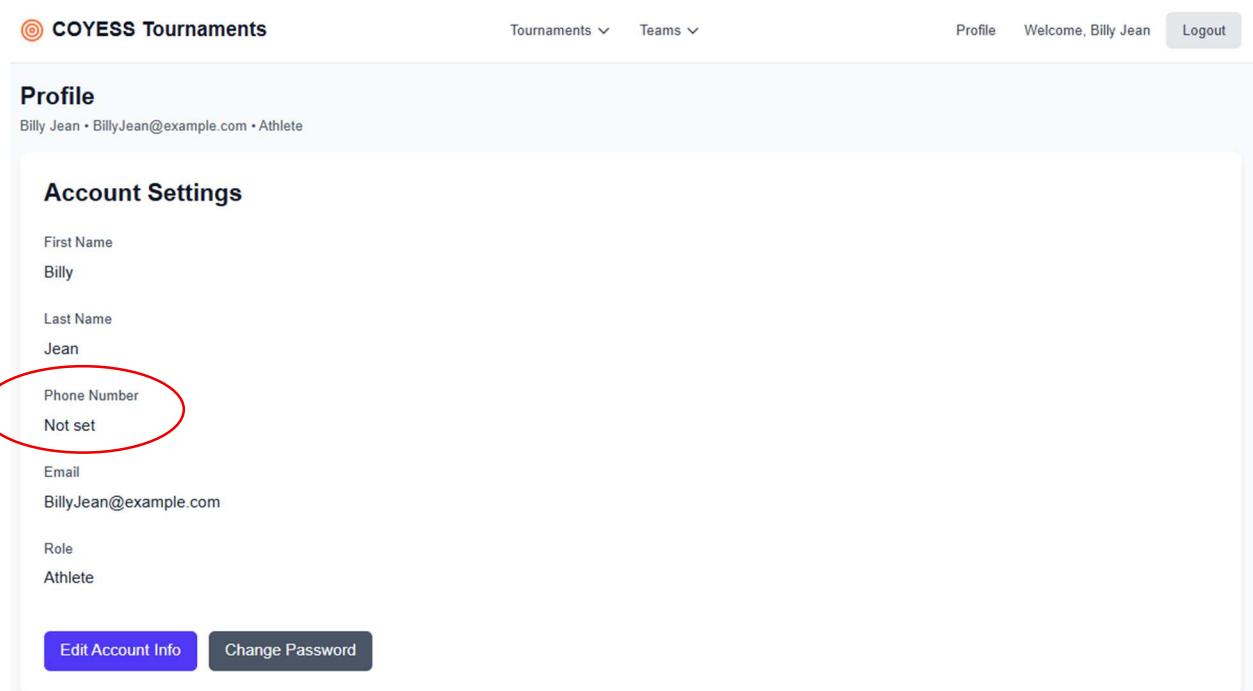
Create Athlete Account

At the top of the page select the “Profile” link.

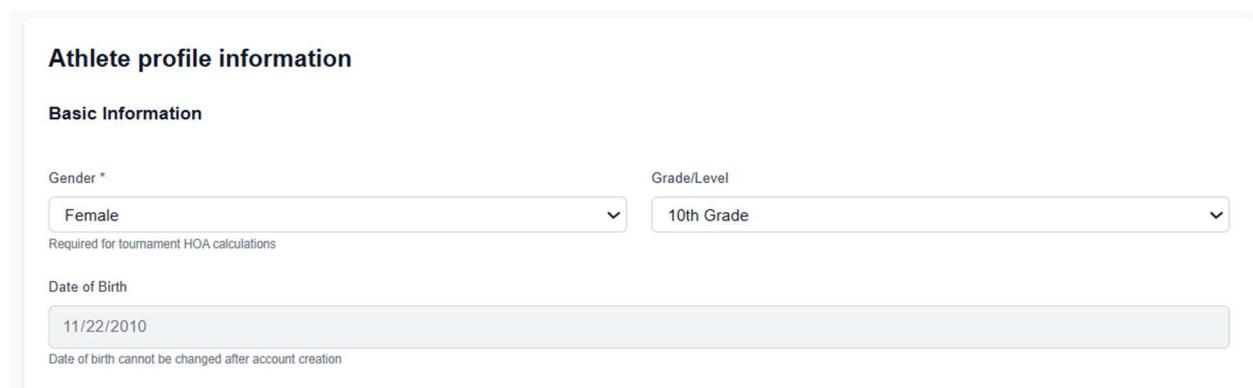


The screenshot shows the COYESS Tournaments homepage. At the top, there is a navigation bar with the COYESS logo, a search bar, and links for "Tournaments" and "Teams". To the right of the search bar, there is a "Profile" link, which is circled in red. Next to it are links for "Welcome, Jane Doe" and "Logout". Below the navigation bar, the main content area has a title "Welcome to COYESS Tournaments" and a button "Register for COYESS Tournaments".

Update any profile details that are still missing. It is important to enter your phone number so we can contact you during a tournament.



The screenshot shows the "Profile" page for an athlete named Billy Jean. The top navigation bar is identical to the homepage. The main content area is titled "Profile" and shows the user's details: First Name (Billy), Last Name (Jean), and Email (Billy.Jean@example.com). The "Role" is listed as "Athlete". A section titled "Account Settings" is highlighted with a red circle around the "Phone Number" field, which is currently "Not set". Below this, there are "Edit Account Info" and "Change Password" buttons.



The screenshot shows the "Athlete profile information" section. It includes a "Basic Information" heading and fields for "Gender" (Female) and "Grade/Level" (10th Grade), both of which are required for tournament HOA calculations. There is also a "Date of Birth" field containing "11/22/2010" and a note that the date of birth cannot be changed after account creation.

If you know your classifications and membership numbers for the national shooting organizations you can enter them. Make sure to save your profile so we record your changes.

Shooting Classifications

NSCA Classification	<input type="text" value="B"/>	NSCA Membership Number	<input type="text" value="123424"/>
ATA Classification	<input type="text" value="A"/>	ATA Membership Number	<input type="text" value="345346"/>
NSSA Classification	<input type="text" value="C"/>	NSSA Membership Number	<input type="text" value="234524"/>
Current Division	<input type="text" value="Varsity"/>		
	Auto-calculated based on grade		

Save Profile

* Required fields must be completed

At this point you have registered as an individual athlete. You can proceed to registering for an upcoming tournament. See separate instructions for registering for tournaments.

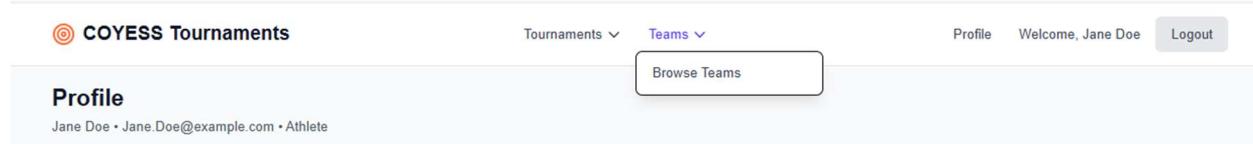
Find a Team, Request to Join

This section will instruct an athlete on how to request to join a team. You can use this section to review the available teams, determine the head coach and possible assistant coaches of each team, and see some of the athletes that are part of each team in our system.

You will be able to request to join a team if you wish. We recommend that you do not request to join a team until you have contacted the head coach and he verbally agrees you can join the team.

Alternatively, you do not need to request to join the team. Once you are entered into the system you can let your coaches assign you to your team. We recommend if you follow this approach to message your coach separately so he knows you are in the system and should he can assign you to the team.

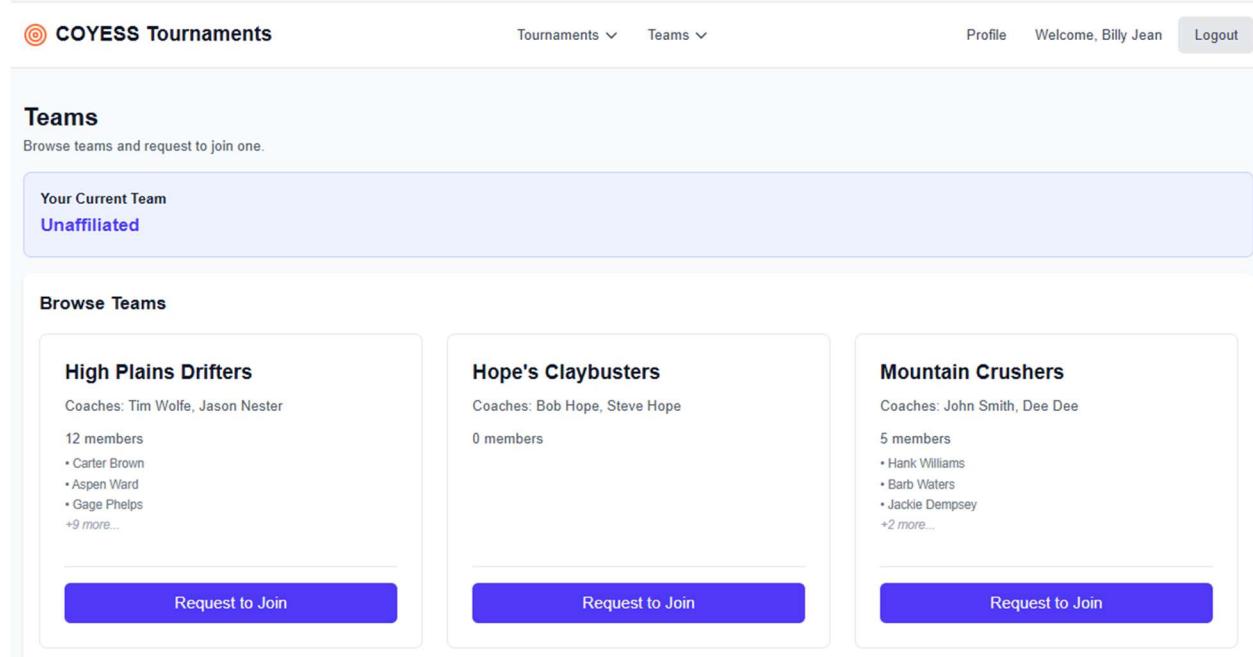
Go back to the top of the page and hover over the “Teams” menu to see the drop downs. You should see “Browse Teams” as a drop down under the Teams menu. Click on Browse Teams.



The screenshot shows the COYESS Tournaments website. At the top, there is a navigation bar with the COYESS logo, a search bar, and links for Tournaments, Teams, Profile, Welcome, Jane Doe, and Logout. The 'Teams' menu is open, and 'Browse Teams' is highlighted with a red box. Below the navigation is a 'Profile' section for 'Jane Doe' (jane.doe@example.com, Athlete). The main content area is currently empty, indicating no teams have been joined.

If your coach has created your team, it should be listed below. You can verify it is your team by the team name, the coaches listed, or even your teammates who have already joined. If you do not see your team name, then stop and contact your coach separately. Once he confirms the team is created you can continue below to request to join.

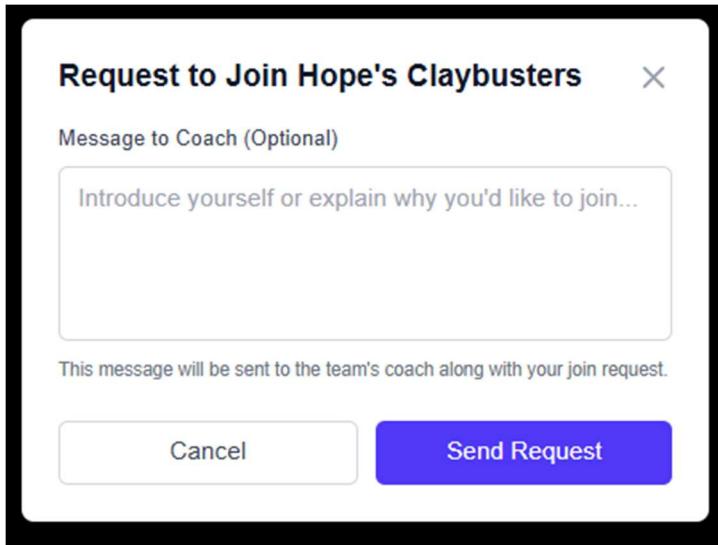
Select the “Request to Join” button.



The screenshot shows the 'Teams' page on the COYESS Tournaments website. The page title is 'Teams' and it says 'Browse teams and request to join one.' Below this, it shows 'Your Current Team' as 'Unaffiliated'. There are three team cards displayed:

- High Plains Drifters**
Coaches: Tim Wolfe, Jason Nester
12 members
 - Carter Brown
 - Aspen Ward
 - Gage Phelps
 - +9 more...[Request to Join](#)
- Hope's Claybusters**
Coaches: Bob Hope, Steve Hope
0 members
[Request to Join](#)
- Mountain Crushers**
Coaches: John Smith, Dee Dee
5 members
 - Hank Williams
 - Barb Waters
 - Jackie Dempsey
 - +2 more...[Request to Join](#)

You will be prompted to send a request to join the team. You can enter a note but it is optional.



The Teams page should update and you should see a request to join a team above the list of teams. You should let your coach know you requested to join. They can then log into the system and approve your request.

A screenshot of the COYESS Tournaments website. At the top, there is a navigation bar with the COYESS logo, "COYESS Tournaments", "Tournaments", "Teams", "Profile", "Welcome, Billy Jean", and "Logout". The main content area is titled "Teams" and has a sub-instruction "Browse teams and request to join one.". Below this is a section titled "Your Current Team" with the status "Unaffiliated". At the bottom, there is a section titled "Pending Athlete Join Requests" with a yellow background. It lists a team: "Hope's Claybusters" with "Coaches: Bob Hope, Steve Hope". To the right of this list is a yellow button with the word "pending".

Once you are approved by the coach you will see it is approved in the system.

 **COYESS Tournaments**

Tournaments ▾ Teams ▾

Profile Welcome, Billy Jean Logout

Teams

Browse teams and request to join one.

Your Current Team

Hope's Claybusters

Browse Teams

High Plains Drifters

Coaches: Tim Wolfe, Jason Nester

12 members

- Carter Brown
- Aspen Ward
- Gage Phelps

+9 more...

Hope's Claybusters

Coaches: Bob Hope, Steve Hope

1 member

- Billy Jean

✓ Your Team

Mountain Crushers

Coaches: John Smith, Dee Dee

5 members

- Hank Williams
- Barb Waters
- Jackie Dempsey

+2 more...